



TRAIN THE TRAINER

Course Outline

Course overview and duration

Many organisations use their internal talent to support learning and development needs. Having a group of staff who are competent in delivering training sessions can become an effective extension of your organisation's HR and Learning & Development provision. This training is delivered as a 2-day course as there are lots of practical sessions to bring the learning and theory to life, including trainer feedback throughout the course.

Who will benefit from this course?

This course is designed for anyone who would like to develop their training skills. Whether you are new to training or want to enhance the skills you already have, this course will supply you with the key information required to be able to conduct an effective training session and follow-up afterwards.

What you will learn:

- Realise where training fits within the organisation and how it can influence change to move the organisation forward.
- Identify people's learning motivations and training objectives. Use this to select the training methods and content that is most appropriate to the group.
- Adopt a structured approach to planning, design and delivery to help you create inspirational training sessions.
- Design and deliver 'SMART' learning objectives.
- Discover ways in which delegates can link their learning and convert their learning into practice.
- Maximise participation through a facilitative approach to learning.
- Enhance training through discovery-based learning.
- Develop delegates' own delivery style through practice and feedback.
- Learn practical techniques to handle potentially difficult situations.
- Supporting learners after training sessions to ensure their learning is embedded.

All delegates will leave the training with a personalised action plan.